

PINETOP WATER COMMUNITY FACILITIES DISTRICT
MINUTES

November 12, 2025

BOARD MEMBERS PRESENT: Chad Bolton, Byron Brown, Brian Brownlow, Ron Stebbins

OTHERS PRESENT: Jerry Dahl Cook, Jr., Aprille Machado, Ron Axsom

REGULAR MEETING

1. Call the public hearing of November 12, 2025 to order.

The public hearing was called to order at 4:03 p.m. by Byron Brown, District Chairman

2. Unscheduled public appearances.

No public attended.

3. Discussion and possible approval of the minutes of June 10, 2025

Chad Bolton made a motion to approve the minutes of June 10, 2025 as written. Ron Stebbins made the second. All in Favor. The motion passed unanimously.

4. Discussion of Board Reports

We had another main break on McCoy Dr. and about 1500ft of service line needs to be replaced in the area. There is a fracture in the current line that was installed back in the 60's. Jay would like to get it replaced in the early Spring of 2026 and estimates around 600ft can be done in house. There is a section under a residence that he would like to completely abandon, as well as a section under a rock wall. Jay would like to start ordering the brass parts beforehand, so they aren't on back order like in the past and start ordering material needed to store.

5. Discussion and possible approval of closing the Chase bank account and transferring the balance to National Bank Money Market.

This account was originally set up as a Well Account, but there has been no movement. When business does need to be conducted at the bank, they make the process difficult. The interest gained from this account is minimal compared to the National Bank Money Market account. Brian Brownlow suggested we look into CD's or possibly setting up a high interest savings account. The motion was not approved until we look into more options and discussed at the next board meeting.

6. Discussion and approval of adding Aprille Machado onto the National Bank account.

Aprille Machado needs to be added as Secretary to the National Bank account so that she will be able to speak to the bank and be put in Amanda Short's place. With the ACH payments, it required both Amanda Short and Aprille Machado to be present. Brian Brownlow made the motion to approve, Byron Brown made the second. All in favor. The motion passed unanimously.

7. Manager's Report

Amanda Short has moved to a different job as of November 10th, 2025. Aprille Machado is the new office manager. Tiffany Penrod has been hired. The highway project is 100% complete from our storage tanks to Safeway. The flows need to be tested and flushed, but the fire flows will be greatly improved. The project went \$25k over budget due to unforeseen rocks in areas.

The Board went into Executive Session at 4:24 p.m. Aprille Machado and Ron Axsom were asked to leave the meeting.

The Board meeting was adjourned at 4:45 p.m.

Pinetop Water Community Facilities District
Approved By:



Attest: _____

Reviewed By:  _____